Tech Tips - March 2014

Raffle Items

- Take Control of Apple TV ($10)
- Take Control of Apple Mail ($15)
- Take Control of Your Passwords ($10)

Recent upgrades

- iOS 7.0.6 - Security
- iOS 7.1 - Many updates and fixes
- OS X 10.9.2 - Security, Mail, Safari, Audio, App Store, Printing, Keychain, System Preferences
- Separate security updates for Lion, Mountain Lion

Location of Meeting and Workshop Notes

- http://ocalamug.org/technical-resources/notes/

Activate Special Character Popover

- ^ ⌘ Space
- The popover will appear under your cursor. You can view recently used emoji and swipe down in the popover to show a search field that lets you find a specific emoji by name. You can also access the old-style Special Characters window by clicking the icon next to the search field.

Create an active checklist using TextEdit and Preview

It is easy to create a checklist that can be used to gather information. All you need is TextEdit and Preview, both of which are on all Macs.

Create the document

1. Open TextEdit and create a new document
2. Add a list of items
3. Add check boxes for each item
   - Edit > Special Characters > Bullets/Stars
   - Select "ballot box" (row 3, item 2)
   - Put cursor in front of the first item
   - Double-click the ballot box icon to insert it
   - Continue for each item on the list
4. File > Export as PDF

Use the checklist

1. Open the PDF file that you created in Preview
2. Click the checkboxes to make your selection
3. Save the PDF file

You can print this or email it to someone.

Share Files Between Computers

1. Use AirDrop - must be on the same local network
2. Use Desktop Sharing
   - Must be on same local network
   - Turn on File Sharing and Remote Management in both computers (System Preferences > Sharing)
   - Drag files from one computer to another
3. Use Dropbox
   - Install Dropbox on both computers

- Files in your Dropbox folder will be accesible by both computers
- Files will be backed up to the Dropbox server and accessible from any computer (web browser)
4. Use other cloud services
   - Box, Google Drive, OneDrive, DumpTruck, Amazon CloudDrive

A Useful Mac App - Fluid

Create a Real Mac App (or "Fluid App") out of any website or web application, effectively turning your favorite web apps into OS X desktop apps.

1. Enter the website's URL
2. Provide a name, and optionally choose an icon
3. Click "Create"

Download Fluid - free (basic) $5 (extra features)