

Questions?

Tip: Use Finder to View File Versions

- Use CMD+S often while you are working on a file.
- Open File > Revert To > Browse all versions.
- Find the version you want and click Restore

Tip: Use email Tags (+tags)

- Add +anything to your regular address. The email that you get at that address will go into your regular inbox.
- example@icloud.com becomes example+anything@icloud.com
- myemail@gmail.com becomes myemail+help@gmail.com
- Does not work for Yahoo or AOL
- Create filters to detect the tag and route to a specific folder

Websites

- [Mike's Weather Page](#)
- [timeanddate.com](#)
- [Calendar 2019](#)
- [Fun Holidays - Fun, Wacky & Trivial Holidays](#) - Aug 21 is Spumoni Day

Skill: Switch between apps using CMD + TAB

- View open apps: CMD + TAB
- Hold CMD down and use TAB to toggle to the one you want
 - Release CMD to open the selected app
 - Click Q to quit the selected app