

Notes from Meeting on 2017-11-08

Meeting Presentation

Freedom Librarian David Freudenburg presented information about the many on-line resources available from the [Marion County Public Library](#). He discussed the axis360 app that can be used to check out ebooks for a 2-week period.

He also showed how to get access to a long list of [searchable databases](#) and demonstrated several including:

- Academic onefile
- Pronunciator
- Merck Manual consumer version
- Valueline

Quicktips

- Use System Preferences to enable Right Click (Secondary Click) on a mouse or trackpad.
- Designate your default outgoing mail account in Apple Mail
 1. Expand the list of accounts in your Inbox
 2. Drag the preferred account to the top of the list
- Five ways to launch applications
 - Use Finder > Go > Applications
 - Select Applications from the Finder Sidebar
 - Use Launchpad
 - Use Spotlight
 - Use Siri
- Update your Digital Asset Inventory
 - Important – create one if you don't currently have one
 - Don't use scattered notes or cluttered notebooks
 - Use a template <http://ocalamug.org/digital-asset-inventory/>
 - Use 1Password
 - Share the inventory with someone you trust