

Tech Tips

February 2015

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iCloud File Storage

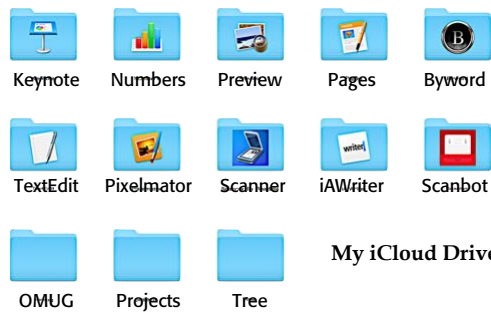
Before Yosemite

- Storage "sandboxed" by application

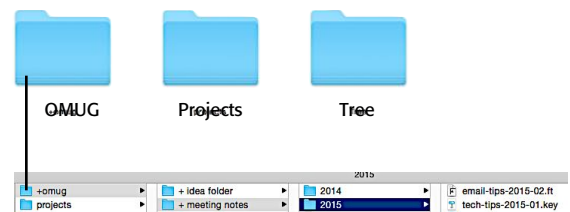
With Yosemite

- iCloud Drive is like Dropbox
- Create your own folders
- Files are not sandboxed

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iCloud Sharing

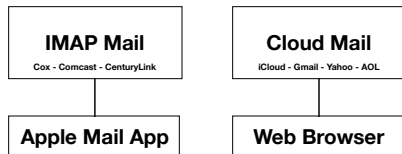
- Share Pages, Numbers, Keynote documents
- Collaborative editing
- Accessible online and on mobile devices
- *Only works with sandboxed folders*

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Apple Mail

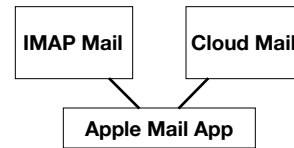


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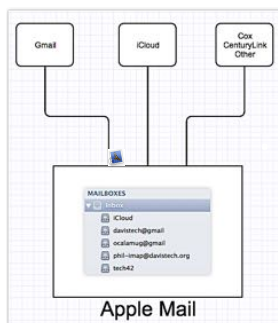
Stovepipe

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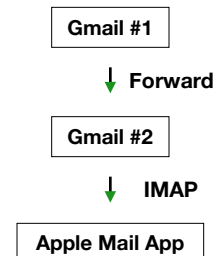


Consolidated

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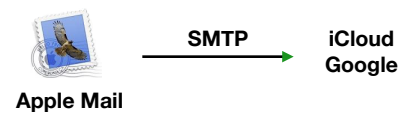
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Incoming Mail



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Outgoing Mail



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Good Practices

- ☑ Keep a clean Inbox - use folders
- ☑ Be kind to others
 - ☑ Use BCC when sending to multiple people
 - ☑ Delete imbedded addresses when forwarding
- ☑ **Think before sending**

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